



Town Hall, Castle Circus,
Torquay, Devon TQ1 3DR
Main Switchboard (01803) 201201
Fax (01803) 207006 DX 59006

FORWARD PLAN

Compiled on behalf of the Mayor of Torbay

Forward Plan Published on 20 October 2015

2 November 2015 to 31 January 2016

For information relating to the Forward Plan or to request a copy in another format or language please contact:

Teresa Buckley (01803) 207013

Email: teresa.buckley@torbay.gov.uk

Torbay Council

Forward Plan of Key Decisions

Explanatory Note

Torbay Council is required to publish a Forward Plan of all key decisions to be taken in the following four months. The first Plan became effective on 1 March 2002. It is updated monthly.

Although Government regulations suggest that Key Decisions should only refer to Executive functions, Torbay Council has decided that those Council functions that would have been a Key Decision if they were to have been decided by the Mayor will also be included in the Forward Plan. This will include changes to the Council's Policy Framework and decisions that are not in accordance with the Council's Budgetary Framework.

The Regulations define a key decision as a decision that is likely to:

- (i) result in incurring expenditure or making of savings which are significant; or
- (ii) be significant in terms of its effects on communities living or working in the area.

The Council has produced comprehensive criteria to define "significant" and these are set out on the following page.

The Forward Plan consists of a brief description of the decisions that are to be made, consultation information, key risks and key opportunities.

Copies of the documents referred to in the Forward Plan may be obtained by contacting the Governance Support Team by telephone (01803 207087), email (governance.support@torbay.gov.uk) or post (Town Hall, Castle Circus, Torquay, TQ1 3DR).

The Forward Plan is available free of charge on request from the Governance Support Team of Torbay Council and is available for inspection at the Connections offices in Torquay, Paignton and Brixham. It is also available on the Council's website (<http://www.torbay.gov.uk/forward-plan>).

Gordon Oliver
Mayor of Torbay

To request a copy in another format or language phone 01803 207087

Definitions of "significant"

Expenditure and savings

A proposed decision shall be regarded as a Key Decision by way of “**incurring expenditure or making of savings which are significant**” if any one or more of the following apply:

- (1) In the opinion of the Chief Finance Officer, there is likely to be a budget variation (other than one within a Business Unit) of more than £250,000;
- (2) In the opinion of the Chief Finance Officer, it is likely to result in capital expenditure above that provided for in the capital programme and it is likely to involve an additional call on the Council’s internal resources of more than £250,000;
- (3) In the opinion of the relevant Director, the decision is likely to have a material effect on Council services, including where:
 - (i) an existing service will be reduced by more than 10 per cent or will cease altogether;
 - (ii) a service which is currently provided in house will be outsourced (or vice versa); or
 - (iii) a partnership will be entered with a third party which is likely to involve a material element of risk transfer to the Council;
- (4) The proposal involves the acquisition or disposal of land having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (5) The proposal involves the disposal of a capital asset (other than land) having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (6) Where in the opinion of the Assistant Director Corporate and Business Services the proposal is likely to result in compulsory redundancies or major changes to the terms and conditions of employment of 100 or more employees across the Council’s functions;

Effect of communities

A proposed decision shall be regarded as a Key Decision by way of being “**significant in terms of its effects on communities living or working in the area**” if the relevant Director or Assistant Director, in consultation with the relevant Executive Member, considers that it ought to be included in the Forward Plan having regard to all the circumstances including the following principles:

- (1) A decision may affect a great number of people, or a number of wards, but not significantly and these decisions shall **not** normally be regarded as key;
- (2) A decision that has a significant impact on communities living or working in only one ward will normally be treated as a Key Decision e.g. a school closure or the introduction or amendment of traffic calming measures;
- (3) Where a decision is only likely to have a significant impact on a very small number of people in one ward it will **not** normally be key. But the people affected should be informed of the forthcoming decision in sufficient time for them to exercise their rights to see the relevant papers and make an input into the decision making process;

- (4) Consideration should be given to the level of public interest in the decision. The higher the level of interest the more appropriate it is that the decision should be considered to be key.

Torbay Council's ambition is for Torbay to be prosperous and healthy. This will be achieved through the following targeted actions:

- Protecting all children and giving them the best start in life;
- Working towards a more prosperous Torbay;
- Promoting healthy lifestyles across Torbay;
- Ensuring Torbay remains an attractive and safe place to live and visit; and
- Protecting and supporting vulnerable adults.

Forward Plan Contents:

Matter for decision	Expected date of Decision	Decision Maker	Page
Annual Pay Policy Statement 2016/17	10 Dec 2015	Council	1
Consultation, Communication and Engagement Strategy	10 Dec 2015	Council	2
Council Tax 2016/17	25 Feb 2016	Council	3
Formal Adoption of the Torbay Local Plan by Torbay Council	10 Dec 2015	Council	4
Gambling Act Statement of Principles 2016	10 Dec 2015	Council	6
Helicopter Landing Facility in Torbay	10 Dec 2015	Council	7
Joint Health and Wellbeing Strategy	22 Oct 2015	Council	8
Licensing Act Statement of Principles 2016	10 Dec 2015	Council	9
Land at Churston Golf Club	Not before 22 Oct 2015	Mayor	10
Local Government Association (LGA) Corporate Peer Challenge 2015	3 Feb 2016	Council	11
Localised Council Tax Support Scheme 2016/17	10 Dec 2015	Council	12
Masterplan Supplementary Planning Documents	1 Jun 2015 10 Dec 2015	Council Council	13
Reduction of Energy Consumption and Carbon Emissions	10 Dec 2015	Council	15
Referendum on Future Forms of Governance	22 Oct 2015	Council	16
Revenue Budget and Capital Plan 2016/17, 2017/18 and 2018/19	22 Oct 2015 3 Feb 2016 11 Feb 2016	Mayor Mayor Council	17
Strategic Agreement between Torbay and Southern Devon NHS Foundation Trust (Integrated Care Organisation - ICO) and Torbay Council /Torbay and South Devon Clinical Commissioning Group	25 Feb 2016	Council	19
Torbay Housing Strategy - 2015 2020	10 Dec 2015	Council	20
Torbay Public Service Trust (SWIFT project)	22 Oct 2015	Council	21
Transfer of PLUSS to a Community Interest Company	22 Oct 2015	Mayor	23

Annual Pay Policy Statement 2016/17

The Localism Act requires Local Authorities to prepare an annual statement setting out policy for the remuneration of Chief Officers, Senior staff and staff for the subsequent financial year. The statement must be approved by Council for the financial year 2016/17 in order to be compliant with the Code.

Wards affected:	All Wards
Consultees:	Trade Unions, Executive Director and other senior officers, Employment Committee.
Means of Consultation:	Through Joint Consultative Committee meetings with Trade Unions.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Corporate Services (Councillor Andy Lang) Assistant Director Corporate and Business Services – Anne-Marie Bond Jo Sandbrook – Human Resources Advisor Policy
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Council
Intended Decision Date:	10 Dec 2015
If you want to make representations contact:	Anne-Marie Bond, Assistant Director - Corporate and Business Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone 01803 207160, email anne-marie.Bond@torbay.gov.uk

Consultation, Communication and Engagement Strategy

This strategy will set out the principles within which the Council will undertake consultation, communication and engagement activity.

Wards affected:	All Wards
Consultees:	Residents of Torbay, Community and Voluntary Groups, including the Community Development Trust, Partner Organisations and Elected Members.
Means of Consultation:	Online consultation on the draft strategy
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Corporate Services (Councillor Andy Lang) Assistant Director Corporate and Business Services – Anne-Marie Bond Jo Beer – Human Resources Advisor Policy
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Council
Intended Decision Date:	10 Dec 2015
If you want to make representations contact:	Joanne Beer, Policy, Performance and Review Manager, Business Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone 01803 207227, email consultation@torbay.gov.uk

Council Tax 2016/17

To approve the Council Tax for 2016/17.

Wards affected:	All Wards
Consultees:	Overview and Scrutiny Board, Council and key stakeholders.
Means of Consultation:	The Overview and Scrutiny Board will consider the Mayor's budget savings proposals which will form the basis of the Revenue Budget. The Board's final views will be reported to the Mayor to enable him to recommend an appropriate level of Council Tax.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Executive Director of Operations and Finance – Steve Parrock Chief Finance Officer – Martin Phillips
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	Revenue Budget variation +£250,000
Decision Maker:	Council
Intended Decision Date:	25 Feb 2016
If you want to make representations contact:	Martin Phillips, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone: (01803) 207285, fax: (01803) 207319, email: martin.phillips@torbay.gov.uk

Formal Adoption of the Torbay Local Plan by Torbay Council

The new Torbay Local Plan ('A landscape for success: The Plan for Torbay - 2012 to 2032 and beyond') is the Council's key development plan document. It will eventually replace the 'Saved' Adopted Torbay Local Plan 1995-2011, forming the basis for decisions on spatial planning matters within Torbay over the next twenty years. The Plan sets out a balanced strategy for change in the Bay, which embraces growth but puts protection and enhancement of Torbay's unique environment at its heart.

Consultation on a Draft of the Torbay Local Plan took place in September 2012. A Proposed Submission Plan was published for formal representations in February 2014. The Plan was submitted to the Secretary of State for Independent Examination in July 2014. Examination Hearing Sessions have taken place in November 2014. The appointed Inspector is likely to be sending the Council his Report on the soundness of the Plan in early 2015. On receipt of a positive Report, the Council will be able to finalise the new Local Plan.

The Council is now being asked to agree to the formal Adoption of the Torbay Local Plan on completion of this statutory process.

Wards affected:	All Wards
Consultees:	Plan preparation involves consultation and engagement with a large number and range of individuals and organisations, details of which are held in the Local Plan Consultee Database. This includes residents, Neighbourhood Forums and Community Partnerships, amenity organisations, statutory bodies, utilities, businesses, planning consultants and developers. All Ward Councillors are consultees and have been closely involved in the evolution of the Local Plan.
Means of Consultation:	The preparation of local plans is a statutory process and consultation requirements are prescribed in 'The Town and Country Planning (Local Planning) (England) Regulations 2012' [as Amended], in the context of supporting primary legislation. Further guidance is set out in the Council's Statement of Community Involvement (SCI). A variety of methods of public participation and engagement are used, according to the stage reached in Plan preparation. A Consultation and Engagement Strategy has been developed for each relevant Plan preparation stage. Following Adoption of the Local Plan by the Council, the relevant consultation bodies and other interested parties must be notified by the local planning authority.

Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Planning, Transport and Housing (Councillor Mark King) Assistant Director Corporate and Business Services – Anne-Marie Bond Steve Turner - Service Manager Spatial Planning
Link to targeted actions:	Ensuring Torbay remains an attractive and safe place to live and visit
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Council
Intended Decision Date:	10 Dec 2015
If you want to make representations contact:	Steve Turner, Service Manager Spatial Planning, Torbay Council, Electric House (2nd Floor), Castle Circus, Torquay TQ1 3DR Telephone (01803) 208812, Email steve.turner@torbay.gov.uk

Gambling Act Statement of Principles 2016

Gambling Statement of Principles (Policy) 2016 is how Torbay Council intends to apply the processes and procedures when exercising its functions under the Gambling Act 2005.

Wards affected:	All Wards
Consultees:	Businesses locally and nationally, Councillors, members of the public, partners.
Means of Consultation:	12 week consultation
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Community Services (Councillor Robert Excell) Assistant Director Community and Customer Services – Fran Hughes Principal Safety and Licensing Manager - Steve Cox
Link to targeted actions:	Ensuring Torbay remains an attractive and safe place to live and visit
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Council
Intended Decision Date:	10 Dec 2015
If you want to make representations contact:	Licensing and Public Protection Team, Community Safety, Torbay Council, Castle Circus, Torquay TQ1 3DR, email licensingconsultation@torbay.gov.uk

Helicopter Landing Facility in Torbay

To explore the potential for and delivery of a helipad, to facilitate connectivity to regional, national and international markets and promote investment in Torbay.

Wards affected:	All Wards
Consultees:	To be defined through feasibility work.
Means of Consultation:	To be defined through feasibility work.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Planning, Transport and Housing (Councillor Mark King) Assistant Director Corporate and Business Services – Anne-Marie Bond Head of Spatial Planning - Pat Steward
Link to targeted actions:	Working towards a more prosperous Torbay
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Council
Intended Decision Date:	10 Dec 2015
If you want to make representations contact:	Pat Steward, Head of Spatial Planning, Town Hall, Torquay, TQ1 3DR, telephone (01803) 208811, email pat.steward@torbay.gov.uk

Joint Health and Wellbeing Strategy

To agree the Joint Health and Wellbeing Strategy for 2015-2019 for Torbay.

Wards affected:	All Wards
Consultees:	Adult Services Children's Services South Devon and Torbay Clinical Commissioning Group South Devon Healthcare NHS Foundation Trust Devon Partnership NHS Trust Community Development Trust Healthwatch Torbay Police and Crime Commissioner
Means of Consultation:	Members of the Health and Wellbeing Board and the organisations that they represent have been involved in the preparation of the emerging Joint Health and Wellbeing Strategy.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Deputy Mayor and Executive Lead for Health and Wellbeing (Councillor Derek Mills) Interim Director of Public Health – Caroline Dimond
Link to targeted actions:	Promoting healthy lifestyles across Torbay
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Council
Intended Decision Date:	22 Oct 2015
If you want to make representations contact:	Caroline Dimond, Interim Director of Public Health, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207344, email caroline.dimond@torbay.gov.uk

Licensing Act Statement of Principles 2016

Licensing Statement of Principles (policy) 2016 is how Torbay Council intends to apply the processes and procedures when exercising its functions under the Licensing Act 2003

Wards affected:	All Wards
Consultees:	Businesses locally and nationally, Councillors, Members of the Public, Partners
Means of Consultation:	12 weeks public consultation
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Community Services (Councillor Robert Excell) Assistant Director Community and Customer Services – Fran Hughes Principal Safety and Licensing Manager - Steve Cox
Link to targeted actions:	Ensuring Torbay remains an attractive and safe place to live and visit
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Council
Intended Decision Date:	10 Dec 2015
If you want to make representations contact:	Licensing and Public Protection team, Community Safety, Torbay Council, Castle Circus, Torquay TQ1 3DR, email licensingconsultation@torbay.gov.uk

Land at Churston Golf Club

Further to the decision taken by the Mayor on 4 December 2014 and following advice from the Secretary of State, to consider applying the General Consent Order in respect of granting a restrictive covenant for a period of 100 years with the residents of Churston and Galmpton to not allow any development of Churston Golf Course without any such proposal first obtaining the majority of votes in a referendum of the persons entitled to vote as electors in an elections of Councillors for the Churston with Galmpton Ward.

Wards affected:	Churston with Galmpton
Consultees:	Secretary of State.
Means of Consultation:	Correspondence.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Assistant Director Corporate and Business Services – Anne-Marie Bond
Link to targeted actions:	Ensuring Torbay remains an attractive and safe place to live and visit
Reason for inclusion in the Forward Plan:	Significant impact on communities in one ward
Decision Maker:	Mayor
Intended Decision Date:	Not before 22 Oct 2015
If you want to make representations contact:	Anne-Marie Bond, Assistant Director - Corporate and Business Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207160, email anne-marie.bond@torbay.gov.uk

Local Government Association (LGA) Corporate Peer Challenge 2015

During the winter 2015, the Local Government Association will be undertaking a peer challenge review of the Council with a focus on financial planning and viability. The peer challenge will assist the Council in identifying areas where it can improve or make changes to meet the challenges it faces. The findings of the review and recommendations will be presented to the Council in early 2016.

Wards affected:	All Wards
Consultees:	Stakeholders, elected members and senior officers.
Means of Consultation:	The Corporate Peer Challenge Team will interview and number of stakeholders, members and officers during their visit.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Corporate Services (Councillor Andy Lang) Assistant Director Corporate and Business Services – Anne-Marie Bond
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Council
Intended Decision Date:	3 Feb 2016
If you want to make representations contact:	June Gurry, Governance Support Manager, Governance Support, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone 01803 207012, email governance.support@torbay.gov.uk

Localised Council Tax Support Scheme 2016/17

Localised Council Tax Support was introduced in April 2013 as a replacement to Council Tax Benefit and as a requirement must be reviewed annually by the 31 January.

Wards affected:	All Wards
Consultees:	Not applicable.
Means of Consultation:	Not required as there are no changes proposed in the 2016/17 localised council tax scheme, other than annual uprating of applicable amounts and non dependant deductions as stated within the introduction of the scheme in April 2013.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Chief Finance Officer – Martin Phillips Executive Head - Customer Services – Bob Clark
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Council
Intended Decision Date:	10 Dec 2015
If you want to make representations contact:	Bob Clark, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207420, email bob.clark@torbay.gov.uk

Masterplan Supplementary Planning Documents

Torbay Council has commissioned the preparation of four Masterplans to assist the delivery of key elements of both the existing Adopted Torbay Local Plan and the new emerging Local Plan for Torbay (A landscape for success). These Masterplans have now been completed and it is the intention that they should be brought into the planning system on a formal basis as Supplementary Planning Documents (SPDs).

The relevant documents are as follows:

1. Torquay Town Centre Masterplan SPD (approved on 1 June);
2. Paignton Town Centre Masterplan SPD (approved on 1 June);
3. Torquay Gateway Masterplan SPD (to be approved on 10 December); and
4. Collaton St.Mary (Paignton) Masterplan SPD (to be approved on 10 December).

Each document sets out detailed proposals for development in the context of broader strategic policies set out in the Adopted and emerging Local Plans. These SPDs will therefore provide detailed guidance for the delivery of proposals in the two Local Plans.

Wards affected:	All Wards
Consultees:	Ward Councillors; Neighbourhood Forums, Community Partnerships; residents, land owners, developers, businesses and other interested parties.
Means of Consultation:	<p>The four Masterplans have been prepared by the Council's appointed consultants, in liaison with the Council's officers and Members, local communities and the three Neighbourhood Forums.</p> <p>There has been a considerable amount of consultation and engagement from the early stages of Masterplan preparation through to the completion of final drafts. This has included a range of meetings, exhibitions, surveys and workshops.</p> <p>As part of the transition to Supplementary Planning Document (SPD) status, Masterplans have been published formally for consultation for four weeks during October and November 2014, together with their respective Statements of Consultation. These are available to download from the Council's bespoke Masterplan webpage and hard copies have been deposited at the Council's Libraries and Connections Offices for reference. All documents are available as free downloads or to purchase as hard copies. Representations are being invited in writing and by email. Comments will be analysed and taken into account before the SPDs are finally Adopted by Council in early 2015.</p>

Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Planning, Transport and Housing (Councillor Mark King) Assistant Director Corporate and Business Services – Anne-Marie Bond Service Manager, Spatial Planning - Steve Turner
Link to targeted actions:	Ensuring Torbay remains an attractive and safe place to live and visit
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Council Council
Intended Decision Date:	1 Jun 2015 10 Dec 2015
If you want to make representations contact:	Steve Turner, Service Manager, Spatial Planning, Strategic Planning Team, Electric House, Town Hall, Castle Circus, Torquay TQ1 3DR, telephone 01803 208812, email steve.turner@torbay.gov.uk

Reduction of Energy Consumption and Carbon Emissions

To approve funding for a scheme to provide further reduction of energy consumption and carbon emissions within highways street lighting in residential areas.

Wards affected:	All Wards
Consultees:	Senior Leadership Team, Mayor and Executive.
Means of Consultation:	No consultation required.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Community Services (Councillor Robert Excell) Assistant Director Community and Customer Services – Fran Hughes Highways and Transport Manager - Ian Jones
Link to targeted actions:	Working towards a more prosperous Torbay
Reason for inclusion in the Forward Plan:	Revenue Budget variation +£250,000
Decision Maker:	Council
Intended Decision Date:	10 Dec 2015
If you want to make representations contact:	Ian Jones, Highways and Transport Manager, Residents and Visitor Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207835, email ian.jones@torbay.gov.uk

Referendum on Future Forms of Governance

The Council currently operates an Elected Mayor form of Governance. The Council resolved on 23 July 2015 to hold a referendum on the future form of governance and requested a consultation exercise to be undertaken on the different forms of governance. The Council will consider the outcome of the consultation exercise and determine the next steps to be taken and which form of governance will be included in the referendum.

Wards affected:	All Wards
Consultees:	Members of the public, councillors, Viewpoint Panel.
Means of Consultation:	Consultation events in Torquay, Paignton and Brixham. Questionnaires available in the four libraries in Torbay and three connections offices and on the Council's website.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Corporate Services (Councillor Andy Lang) Assistant Director Corporate and Business Services – Anne-Marie Bond
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Council
Intended Decision Date:	22 Oct 2015
If you want to make representations contact:	June Gurry, Governance Support Manager, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207537, email june.gurry@torbay.gov.uk

Revenue Budget and Capital Plan 2016/17, 2017/18 and 2018/19

To approve the Council's Revenue Budget and Capital Investment Plan Budget for 2016/2017 including the setting of fees and charges for Council services.

Wards affected:	All Wards
Consultees:	Overview and Scrutiny Board, Council, key stakeholders
Means of Consultation:	<p>Reports in relation to the final revenue budget will be circulated to the Council's key stakeholders (in accordance with statute).</p> <p>The Mayor has set out draft budget savings proposals for consultation.</p> <p>The Mayor will request Executive Lead Members and officers to outline the implications for budget savings proposals. The Overview and Scrutiny Board will respond to these proposals and made recommendations to the Mayor and Council. The Mayor will consider these comments before Mayor proposes a final set of budget saving proposals which will form part of the revenue budget which will be presented to Council in February 2016.</p>
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Chief Finance Officer – Martin Phillips
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	Revenue Budget variation +£250,000
Decision Maker:	Mayor Mayor Council

Intended Decision Date:	22 Oct 2015 3 Feb 2016 11 Feb 2016
If you want to make representations contact:	Martin Phillips, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone: (01803) 207285, fax: (01803) 207319, email: martin.phillips@torbay.gov.uk

Strategic Agreement between Torbay and Southern Devon NHS Foundation Trust (Integrated Care Organisation - ICO) and Torbay Council /Torbay and South Devon Clinical Commissioning Group

This is the annual Strategic Agreement between Torbay and Southern Devon NHS Foundation Trust which provides for health and care on behalf of two commissioners - Torbay Council and Torbay and South Devon Clinical Commissioning Group (CCG), for our population. This integrated care organisation (ICO) works to provide a set of agreed outcomes based on a new model of care, through a pool of available resources. This annual agreement outlines what outcomes will be delivered within the financial envelope agreed and specifically for the Council gives transparency to the delivery of Adult Social Services on behalf of the Council.

Wards affected:	All Wards
Consultees:	Overview and Scrutiny Board
Means of Consultation:	Meetings and circulation of papers.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Adult Services – Caroline Taylor
Link to targeted actions:	Protecting and supporting vulnerable adults
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Council
Intended Decision Date:	25 Feb 2016
If you want to make representations contact:	Caroline Taylor, Director of Adult Services, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 208949, email caroline.taylor@torbay.gov.uk

Torbay Housing Strategy - 2015 2020

This is an overarching document that focuses and co-ordinates a number of other related priorities, including providing adequate specialist housing for those needing care and support, improving the living environment and quality of life, providing an integrated approach to housing advice and homeless prevention, providing a mix of new housing and tenures and reducing the cost pressures on adults and children's services.

Wards affected:	All Wards
Consultees:	Members, Overview and Scrutiny, Partners, Stakeholders and residents.
Means of Consultation:	Consultation will include meetings, circulation of paper electronic feedback including public consultation via website
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Business (Councillor Richard Haddock), Executive Lead for Planning, Transport and Housing (Councillor Mark King), Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Adult Services – Caroline Taylor Assistant Director Community and Customer Services – Fran Hughes
Link to targeted actions:	Protecting and supporting vulnerable adults
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Council
Intended Decision Date:	10 Dec 2015
If you want to make representations contact:	Caroline Taylor, Director of Adult Services, 1st Floor South, Tor Hill House, c/o Town Hall, Torquay, TQ1 3DR, telephone (01803) 208949, email caroline.taylor@torbay.gov.uk

Torbay Public Service Trust (SWIFT project)

The report outlines the establishment of a new legal framework called the Torbay Public Services Trust (TPST) which will be established as a company limited by guarantee, completed within the remit of the Social Work Innovation Fund (SWIFT). This new organisation will be used as a vehicle for public and community and voluntary sector bodies in Torbay to co-commission services and to share savings across parties. This is a means of achieving a common public purse and commissioner. The report outlines the benefit to Torbay Council and requests permission for the Local Authority to become a member.

Wards affected:	All Wards
Consultees:	<p>South Devon and Torbay CCG The Office of the Police and Crime Commission The Joined Up Board (Integrated Care Organisation) Torbay Culture Partnership SWIFT Strategic Group (multi-agency including the Community Development Trust) SWIFT Seconded Integration Champions (multi-agency practitioners) SWIFT Influential Community Members x4 SWIFT focus groups - staff and children and young people Hele, Barton and Watcombe community via consultation</p>
Means of Consultation:	<p>There have been two workshops to date where the Local Authority and partner organisations have sent legal and commissioning Leads and Chief Officers. At the first meeting, attendees selected DA and mental health as key cross-cutting issues for the new TPST to progress. Further consultation has taken place with the same groups for due diligence of the papers, and amendments have been made. Presentations have/are to be made internally within the Senior Leadership Team, to the Hospital Trust Board (the ICO), the Office of the Police and Crime Commissioner and the South Devon and Torbay CCG.</p>
Documents to be considered:	<p>There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.</p>

Responsible Executive Lead and Officer:	Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Children's Services and Innovation – Richard Williams SWIFT project - Gail Rogers
Link to targeted actions:	Protecting all children and giving them the best start in life
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Executive Director of Operations and Finance
Intended Decision Date:	22 Oct 2015
If you want to make representations contact:	Gail Rogers SWIFT project c/o Town Hall, Castle Circus, Torquay TQ1 3DR telephone 207073, email gail.rogers@torbay.gov.uk

Transfer of PLUSS to a Community Interest Company

Currently PLUSS is a wholly owned company of Torbay, Devon, Plymouth and Somerset Councils. The proposal is to transfer ownership of PLUSS to a Community Interest Company (CIC) by April 2016.

Wards affected:	All Wards
Consultees:	Four local authorities who are presently the owners of PLUSS, board and staff of PLUSS.
Means of Consultation:	Pluss and Owner Board meetings and staff via trade union process.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Adult Services – Caroline Taylor Finance Manager - Lisa Finn
Link to targeted actions:	Protecting and supporting vulnerable adults
Reason for inclusion in the Forward Plan:	Partnership involving transfer of Council services or element of risk transfer
Decision Maker:	Mayor
Intended Decision Date:	22 Oct 2015
If you want to make representations contact:	Caroline Taylor, Director of Adult Services, Telephone (01803) 208949, Email caroline.taylor@torbay.gov.uk.

